1. **Complete the Adult Application** - Boy Scouts of America: <https://colbsa.org/forms-resources/>

* The completed application form needs to be submitted to the Charter Organization Representative for their approval, and then turned into the District Professional.
* After the application is processed a member number will be provided
* Remember to sign the Criminal Background Check Authorization form, which is part of the adult application

1. **Create a My.Scouting.org account** at <https://my.scouting.org/>

* Complete the youth protection training by clicking on the youth protection button on right side of screen.
* Be sure to right down your username and password or allow your computer to remember the password

1. **Submit Clearances to the Cradle of Liberty Council** (<http://colbsa.org/palaw/>)

* Volunteers must provide the following clearances:
  + Report of Criminal History from the Pennsylvania State Police (PSP), $10 (free after 7/25/15), 10-15 minutes: <https://epatch.state.pa.us/Home.jsp>
  + Child Abuse History Clearance from the Department of Human Services, $10 (free after 7/25/15), 20-30 minutes: [www.compass.state.pa.us/cwis/public/home](http://www.compass.state.pa.us/cwis/public/home)
  + Fingerprint based FBI criminal history clearance submitted through the Department of Human Services, $27.50, 5-10 minutes online and 10-15 minutes at the fingerprinting location: <https://uenroll.identogo.com/workflows/1KG6ZJ>
  + **Volunteers who have resided in the Commonwealth of Pennsylvania for the past 10 years or more can submit a Disclosure Statement for Volunteers in lieu of the Fingerprint based FBI Clearance**: <https://drive.google.com/file/d/1UmIx0KExIAgcM2eJyUfT6GrNeHnnUle7/view>
* Upload all three of your clearances here: <http://ow.ly/MBGOE>

1. Complete your Position Specific Training

* Log back into [My.Scouting.org](https://my.scouting.org/)
* On the right hand of the screen click on the “BSA Learn Center” link
* Scroll down to the Program Specific Training title and select the program you are registering as a leader for
* Click on the position plan for the position you are registering for complete the training specific to your role.
* Take additional training as desired.

Useful Links:

Cradle of Liberty Council forms/resources: <http://colbsa.org/forms-resources/>